

KETTLE FALLS CITY COUNCIL MEETING
AUGUST 20, 2024

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, Cliff King, Chris Shurrum, John Ridlington, Shellee Haynes, and Michael Weatherman.

STAFF

Staff - Brandon Hoover, Logan Worley, Phil Adams, Dave Willey, LeAnne Sanders and Raena Hallam.

Guests - Jody Emra, Ken House, Ron Anderson, Nick Gourlie, Robyn Westergard, Judy Robinson, Taryn Rogers, Kendall Allen, Joe and Jodi Owens.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

PUBLIC HEARING - WATER AND SEWER CONNECTION AND MISCELLANEOUS FEES

Clerk/Treasurer Raena Hallam reviewed proposed ordinance no. 1827 amending the water service reactivation fee and hookup fees. Raena also reviewed proposed ordinance no. 1828 amending the sewer hookup fee and the septage dumping fee.

City Attorney Logan Worley opened the public hearing for public comment at 7:07 p.m. No public comment was presented. City Attorney Logan Worley closed the public testimony portion at 7:08 p.m.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR JULY 16, 2024 AND JULY VOUCHERS AND PAYROLL

Council Member John Ridlington made a motion to approve the Consent Agenda. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS

FIRE DEPARTMENT

Fire Chief Phil Adams stated they responded to eighteen calls including traffic accidents and LIFE Flight.

PUBLIC WORKS

Public Works Superintendent Dave Willey reported the ceiling in city hall should be fixed tomorrow evening.

Public Works Superintendent Dave Willey stated a bearing went out on a pump at the wastewater treatment plant. Best guess is it will cost a minimum of \$10,000 to fix/replace.

Public Works Superintendent Dave Willey stated a grant application was submitted to TIB for overlay on Juniper, Ivy and 5th avenue. He stated WSDOT has had the High School Sidewalk plans for 5 weeks and still have not completed their review. Dave stated he has contacted Stevens County regarding an overlay along the railroad tracks to 5th avenue.

Public Works Superintendent Dave Willey stated the spray park surface is slick and has been temporarily shut down for cleaning.

Public Works Superintendent Dave Willey stated there are two very large trees in the BBQ area at Happy Dell Park that will be trimmed way back in hopes of removing some weight and saving the trees.

POLICE DEPARTMENT

Police Chief Brandon Hoover stated the department has been very busy with several arrests including assault, domestic violence, felony eluding and responses with use of force.

Police Chief Brandon Hoover stated Officer McDaneld's vehicle was rammed by a felony eluding suspect.

CLERK/TREASURER

Clerk/Treasurer Raena Hallam briefly reviewed the WA State Audit report for fiscal years 2021 and 2022. (Copy on file)

PLANNING COMMISSION

Planning Commission Chair Jody Emra reported the Planning Commission is working on 440 Meyers Conditional Use application. There is a glitch concerning the bathroom.

Planning Commission Chair Jody Emra asked permission to spend up to \$1,800 from the planning commission budget to pay Floener Electric to look at the lights at Happy Dell Park.

Public Works Superintendent Dave Willey stated it would be very helpful to have Floener Electric identify the issues.

COMMITTEE REPORTS

WA STATE AUDIT

Council Member John Ridlington stated himself and Council Member Shellee Haynes participated in the Exit Audit with the State Auditors. He is very appreciative of the work Clerk/Treasurer Raena Hallam and city hall staff for doing excellent work.

KETTLE FALLS SWIMMING POOL

Council Member John Ridlington stated the swimming pool would be closing this week due to lack of lifeguards.

Mayor Jesse Garrett thanked the Upper Columbia Pool District, Friends of the Pool and volunteers for the success of the swimming pool.

CITY COUNCIL TABLE AND CHAIRS

Mayor Jesse Garrett announced the new meeting table and chairs should be here before the next City Council meeting.

NEW BUSINESS

POSSIBLE APPOINTMENT OF KETTLE FALLS POLICE CHIEF

Mayor Jesse Garrett stated the Kettle Falls Civil Service has completed their process. Mayor Garrett stated he would like to appoint Brandon Hoover to the position of Kettle Falls Police Chief.

Council Member John Ridlington made a motion to confirm the Mayors appointment of Brandon Hoover to the position of Kettle Falls Police Chief. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

City Attorney Logan Worley administered the Oath of Office to Police Chief Brandon Hoover.

ORDINANCE NO. 1827 - AMENDING KETTLE FALLS MUNICIPAL CODE (KFMC)
CHAPTER 13.04 WATER SYSTEMS

Council Member Michael Weatherman made a motion to introduce Ordinance No. 1827 by title only. Council Member Chris Shurrum seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

ORDINANCE NO 1828 - AMENDING KETTLE FALLS MUNICIPAL CODE (KFMC)
CHAPTER 13.08 SEWER RATES

Council Member Michael Weatherman made a motion to introduce Ordinance No. 1828 by title only. Council Member Chris Shurrum seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

POSSIBLE ELIMINATION OF ESTIMATING WATER USAGE DURING WINTER MONTHS

Clerk/Treasurer Raena Hallam explained the new utility software program does not correctly calculate estimations for water usage in the winter months. She stated the old software did not work well with estimates either, but the new program is much worse. Raena requested City Council eliminate estimating winter usage for water. Raena stated the customer will receive their bill for water usage in the month of April. The customer is welcome to pay ahead in anticipation of the April bill. Raena further stated she will draft a newsletter informing the utility customers before October.

Council Member Cliff King made a motion to eliminate water usage estimations during the winter months. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

RESOLUTION NO. 24-02 - A RESOLUTION REPEALING RESOLUTION NO. 17-06 ESTABLISHING RATES TO BE CHARGED FOR UTILITY SHUT OFFS

Council Member Michael Weatherman made a motion to adopt Resolution No. 24-02. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

GOOD NEIGHBOR AGREEMENT - HYDRO-TECHNOLOGY SYSTEMS/CITY OF KETTLE FALLS

Mayor Jesse Garrett stated Mr. Ben Hendrickson has received a grant for Meyers Falls Hydro Dam and needs a Good Neighbor Agreement between him and the City as a compliance requirement.

Council Member John Ridlington made a motion authorizing the Mayor to sign the Good Neighbor Agreement with Hydro Technology Systems. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

PLANNING COMMISSION BUDGET

Council Member Michael Weatherman made a motion authorizing the planning commission to spend up to \$1,800 to have Floener Electric identify issues with the lights at Happy Dell Park. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

WATER MORATORIUM TIMELINE

Mayor Jesse Garrett stated ordinances no. 1827 and no. 1828 that were introduced this evening are the final steps before lifting the water moratorium. Mayor Garrett reviewed the anticipated timeline:

August 20th City Council Meeting

- Introduce Ordinance No. 1827 regarding Water Hookup Fees
- Introduce Ordinance No. 1828 regarding Sewer Hookup Fees
- Adopt Resolution No. 24-02 regarding Utility Shut Off Fees

September 3rd City Council Meeting

- Adopt Ordinance No. 1827 regarding Water Hookup Fees
- Adopt Ordinance No. 1828 regarding Sewer Hookup Fees
- Discuss lifting the water moratorium and possible introduction of ordinance.

September 17th City Council Meeting

- If ordinance to lift water moratorium was introduced on September 3rd the ordinance can be adopted.
- If ordinance was not introduced, it can be introduced at this meeting, making the expected adoption date October 1st.

Ordinances are generally effective five days after publication in the newspaper. If the ordinance is adopted on September 17th the language in the ordinance will be drafted with an effective date of October 1, 2024.

Ms. Robyn Westergard asked if the water hookups would be transferrable to the property buyer. She explained if the seller is required to install the water hookup before they sell the property it may not be located where the buyer would like it.

Mayor Garrett stated he would take her request into consideration.

OLD BUSINESS

**ORDINANCE NO. 1822 - A RESOLUTION REPEALING KETTLE FALLS
MUNICIPAL CODE CHAPTER 10.88 AND ADOPTIN A NEW CODE CHAPTER
10.88**

Mayor Jesse Garrett stated Ordinance No. 1822 was introduced months ago and is now ready for adoption.

Council Member Michael Weatherman made a motion to adopt Ordinance No. 1822 by title only. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

2025 BUDEGET PROPOSAL

Police Chief Brandon Hoover reviewed his 2025 budget proposal with City Council. (Copy on File)

PUBLIC COMMENT

520 OAK

Ms. Taryn Rogers thanked the Public Works Department for fixing the drainage issue around her driveway.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 8:10 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer