

**KETTLE FALLS CITY COUNCIL MEETING**  
**SEPTEMBER 3, 2024**

**CALL TO ORDER**

Mayor Jesse Garrett called the meeting to order at 7:10 p.m.

**ROLL CALL**

Jesse Garrett, Cliff King, Chris Shurrum, John Ridlington, Shellee Haynes, and Michael Weatherman.

**STAFF**

Staff - Brandon Hoover, Logan Worley, Phil Adams, Dave Willey, LeAnne Sanders and Raena Hallam.

Guests - Lisa Wolfe and Chris Radar.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment, City Council moved on to the Consent Agenda.

**CONSENT AGENDA**

**CITY COUNCIL MINUTES FOR AUGUST 20, 2024 AND AUGUST VOUCHERS AND PAYROLL**

Council Member Michael Weatherman made a motion to approve the Consent Agenda. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

**STAFF REPORTS**

**FIRE DEPARTMENT**

Fire Chief Phil Adams stated they responded to three calls, mostly for down power lines from the recent winds. Chief Adams also stated the Forest Service is allowing campfires on forest service land.

**PUBLIC WORKS**

Public Works Superintendent Dave Willey reported Stevens County has given a quote to patch the railroad track area on Juniper. He stated they will probably complete it this month.

Public Works Superintendent Dave Willey stated the Kettle Falls School District finished their paving project on Oak Street.

Public Works Superintendent Dave Willey stated the department is almost done painting. They only painted lines that were necessary due to the cost of paint.

Public Works Superintendent Dave Willey reported there was a 6" water main break in the 1300 block of Peachcrest. He stated the line rests on solid shale making it difficult to repair. He believes it may have been caused by the vibration of Avista boring a gas line nearby.

Public Works Superintendent Dave Willey stated four school flashing lights will be here next week. Then four more will be purchased next year.

Public Works Superintendent Dave Willey stated the High School Sidewalk project is still waiting to be advertised. He explained we are waiting for WSDOT to give their approval. He expressed concern of it being so late there will not be time to do the project before the end of the year due to winter conditions.

Public Works Superintendent Dave Willey stated WSDOT has approved Maple Street to be constructed. This new street will be located by the Hwy 25 viaduct and is part of the Singers development.

**POLICE DEPARTMENT**

Police Chief Brandon Hoover stated Officer McDaneld has been cleared to return to work. He further stated he is currently doing a background check for the applicant on the Civil Service Lateral Entry List.

Mayor Jesse Garrett stated someone carved a ring on one of the newly planted trees in the park. Police Chief Brandon Hoover stated he will be talking with Mr. Kulesza and Mr. Wardlow about reviewing camera footage from the Masonic Hall.

**COMMITTEE REPORTS**

**KETTLE FALLS SWIMMING POOL**

Council Member John Ridlington reported opening of the elementary school was delayed so the school rented the pool this week from 11:00 a.m. to 4:30 p.m. for the kids.

**NEW BUSINESS**

**ORDINANCE NO. 1829 - AN ORDINANCE AMENDING KETTLE FALLS MUNICIPAL CODE SECTION 13.04.050 SETTING FORTH A PROCESS TO FAIRLY WORK THROUGH WATER HOOKUP APPLICATIONS THAT HAVE NOT BEEN COMPLETED.**

City Attorney Logan Worley reviewed the draft changes to the Kettle Falls Municipal Code Section 13.04.050:

*KFMC section 13.04.050 is hereby amended as follows:*

*KFMC section 13.04.050 Application for service-hook-up:*

*A. ~~As of June 1, 2022 no new Water hookups will be accepted until the extensive backlog of water applications can be addressed by the City. For all applications accepted by the City prior to June 1, 2022, the applicant shall have until December 31, 2022 to pay the water hookup fee under KFMC 13.04.240, plus recording costs to the city. If the applicant does not pay the water hookup fee before December 31, 2022, then the application/agreement will be terminated pursuant to this code section. Any applicant that pays the water hookup fee under KFMC 13.04.240 prior to December 31, 2022 must request a water hookup date prior to January 1, 2027. The City shall install these paid water hookups as weather, time, materials, and employee hours permit. If the City water hookup fee is amended by the City, then any additional hookup fee will be due upon request for the water hookup. If no request to hookup has been received by the City prior to January 1, 2027, then the application/agreement shall be terminated. After January 1, 2027, or an earlier date as approved by the City Council, this subsection of KFMC 13.04.050 shall end and Applications for service-hook-ups shall continue as this section or any amendments thereto provide.~~*

*BA. Application for all water hookups must be filed with the Clerk/Treasurer on forms furnished by the City, which the applicant shall supplement with such information as deemed necessary by the City Superintendent. The applicant shall pay to the Clerk/Treasurer a non-refundable deposit amount set forth in 13.04.230 of this code. All applications shall be made by the owner of the property to be served or their authorized agent. **An application will lapse and a new application required if installation of the water hookup has not been requested within 6 months of approval.***

~~EB.~~ This non-refundable deposit shall either:

1. Be applied toward the hookup and installation fees if the hookup is approved and installed within 6 months of approval; or
2. Forfeited to the City if the hookup is either not approved or the hookup is approved but installation is not completed within 6 months of approval. A new application and fee is required if the installation has not been requested by the property owner within 6 months of the approval of the application.

~~D. Existing commitments for water will be honored under the terms of the existing contracts.~~

~~EC.~~ The City will establish a reserve of water capacity for the use of undeveloped property in the following areas, listed in order of priority:

1. Inside City Limits
2. Within in the Urban Growth Area
3. Within the City's water retail service area but outside the Urban Growth Area boundaries.

~~ED.~~ In order to provide access to clean and reliable water, to protect the area's resources, and to provide for public health and safety, rural water service may be provided to properties within the retail service area subject to the following determinations:

1. The City's provision of such service is consistent with applicable laws governing water systems outside city limits;
2. The water system has sufficient capacity to serve water in a safe and reliable manner.
3. The service requested is consistent with adopted Stevens County plans and development regulations.
4. The City has sufficient water rights to provide service.
5. Service can be provided in a timely and reasonable manner.
6. The service requested is of similar character to that historically provided by the City in the surrounding rural area in which it is proposed.
7. The new connection is found to be beneficial and economically viable to the water system as a whole.
8. Property owners must agree to sign an agreement describing the responsibilities of the parties in order to obtain such service.
9. Property owners must also agree in writing to annexation into the City at such time that the City, in the City's sole opinion deems annexation reasonable and desirable.

10. All agreements under this section 13.04.050 shall be binding upon the parties hereto and all the parties' successors, heirs and assigns, and shall be appurtenant to and run with the land.

~~E~~. All applications for water hookups outside the city limits shall be reviewed by the City Superintendent and, if a question exists as to whether the application meets all applicable criteria, it shall be presented to Council at the next regular meeting for decision.

~~F~~. Water service and meter shall be installed within 6 months of City approval of water hookup application.

~~G~~. An applicant at the time of applying for a water hookup may make the application for the benefit of a parcel or parcels of real property instead of for the applicant. This water hookup right will lapse pursuant to subsections A and B of this ordinance whether the water hookup application is made for the benefit of a person, or for the benefit of a real property parcel.

Council Member Michael Weatherman asked how section D3 applied. Public Works Superintendent Dave Willey replied it is for road standards. City Attorney Logan Worley stated that language already exists in the Municipal Code.

Council Member John Ridlington asked if the property is in the Urban Growth Area can the City require them to annex? City Attorney Logan Worley stated yes, the City can if it wishes.

Deputy Clerk/Treasurer LeAnne Sanders asked if the City could require annexation before the property is approved for a water hookup. City Attorney Logan Worley stated yes, the City can say no, but it currently doesn't have a policy to say no.

Deputy Clerk/Treasurer LeAnne Sanders stated it is very frustrating when realtors advertise properties for sale with public water. People will wait for the City to lift the moratorium and request water, instead of annexing. Without annexation it really doesn't benefit the City.

City Attorney Logan Worley stated it's really about policy and what City Council would like to do. There are lots of options.

After discussion, Mayor Jesse Garrett reminded City Council further discussion and/or changes regarding proposed Ordinance No. 1829 should be done after it is introduced. Mayor Garrett also stressed the importance to keep the ordinance moving through the process.

Council Member John Ridlington made a motion to introduce Ordinance No. 1829 by title only and amend #9 to be clearer and

state if property is adjacent to City property or in the UGA you must petition to annex. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

**POSSIBLE APPOINTMENT TO THE KETTLE FALLS LIBRARY BOARD**

Mayor Jesse Garrett stated he would like to appoint Mr. Nielson to the Kettle Falls Library Board.

*- To whom it may concern*

*I served briefly on the Colville Library Board some years ago. And, I have always enjoyed visiting libraries; and I would like to help with the Kettle Falls Board - hauling books, janitorial work, and more any other matters.*

*Thanks for considering  
by request,*

*Al Nielson*

Council Member Michael Weatherman made a motion to confirm the appointment of Mr. Nielson to the Kettle Falls Library Board. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

**OLD BUSINESS**

**ORDINANCE NO. 1827 - AMENDING KETTLE FALLS MUNICIPAL CODE (KFMC)**  
**CHAPTER 13.04 WATER SYSTEMS**

Council Member Michael Weatherman made a motion to adopt Ordinance No. 1827 by title only. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

**ORDINANCE NO 1828 - AMENDING KETTLE FALLS MUNICIPAL CODE (KFMC)**  
**CHAPTER 13.08 SEWER RATES**

Council Member Michael Weatherman made a motion to adopt Ordinance No. 1828 by title only. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

**PUBLIC COMMENT**

**WATER PRESSURE**

Ms. Lisa Wolfe expressed concern about the City allowing water hookups could cause water pressure issues with nearby neighbors.

Public Works Superintendent Dave Willey stated water pressure is determined by elevation. He further stated if the water line is a dead-end line, it can affect water pressure but not if it is a looped water line.

**ADJOURNMENT**

Mayor Jesse Garrett adjourned the meeting at 7:56 p.m.

Approved:

\_\_\_\_\_  
Jesse Garrett, Mayor

Attest: \_\_\_\_\_  
Raena Hallam, Clerk/Treasurer